



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, December 2, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room A, Second floor, Dover, Delaware
MINUTES APPROVED:	January 6, 2016

MEMBERS PRESENT

Kevin Wilson, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member, Secretary
Robert Maffia, RA, Professional Member
Todd Breck, RA, Professional Member
John Mateyko, RA, Professional Member
Elizabeth Happoldt, Public Member
Rosemarie Vanderhoogt, Public Member
Donnell McNair, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II

ABSENT

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Wilson called the meeting to order at 1:35p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the November 4, 2015 meeting. Mr. Maffia made a motion, seconded by Ms. Happoldt, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Public Rules and Regulations Hearing – Deliberations on Public Comments

Mr. Breck made motion, seconded by Mr. Mateyko, to accept the changes as written. The motion carried unanimously.

Architects/Engineers Handbook

Mr. Wilson tabled the discussion till after the committee meets again.

New Business

Ratification of Certificate of Authorization Application(s)

Mr. Beck made a motion, seconded by Ms. Vanderhoogt to ratify the Certificates of Authorization issued below. The motion carried unanimously.

Michael McCoy Architects Inc.

Voith & Mactavish Architecture, LLP

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Guggenberger made a motion, seconded by Mr. Breck to ratify the applicants by NCARB certification. The motion carried unanimously.

Eric Nielsen

Joseph Coyle

Alexander Levitsky

Michael Krawiec

Joseph Furwa

Review of Application(s) by NCARB – None

Review of Re-Application(s) by NCARB – None

Review of Application(s) for ARE – None

Review of Applications by Direct Application – None

Correspondence

Other Business Before the Board (for discussion only)

Ms. Peer stated the Division would be providing Ipads for meetings.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on January 6, 2016 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Mateyko, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:00 p.m.

Respectfully Submitted,



Flora Peer
Administrative Assistant II